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Sent: Mon, 01 Jan 2001 10:00:00 -0800
To: recipient@enron.com
Subject: Enron Sample Thread

Message-ID: <18980783.1075846374177.JavaMail.evans@thyme>

Date: Fri, 10 Sep 1999 06:16:00 -0700 (PDT)

From: steven.kean@enron.com

To: bill.donovan@enron.com

Subject: Andre LeGallo

Mime-Version: 1.0

Content-Type: text/plain; charset=us-ascii

Content-Transfer-Encoding: 7bit

X-From: Steven J Kean

X-To: Bill Donovan

X-cc:

X-bcc:

X-Folder: \Steven_Kean_Dec2000_1\Notes Folders\Sent

X-Origin: KEAN-S

X-FileName: skean.nsf

Any problem? please advise Don.

----- Forwarded by Steven J Kean/HOU/EES on 09/10/99 01:15

PM -----

From: Don Hawkins AT ENRON_DEVELOPMENT@CCMAIL on 09/10/99 12:56 PM

To: Steven J Kean@EES

cc: Andre LeGallo/EPSC/HOU/ECT

Subject: Andre LeGallo

Steve, it is my understanding from Andre he will be retiring in early December. Prior to his retirement, I would like to use Andre to assist Asset Operations in completing Crisis Management Simulation training at the TGS asset in Argentina in November and at the San Juan Gas and ProCaribe assets in Puerto Rico and the Ventane asset in Venezuela. The Puerto Rico and Ventane simulations have yet to be scheduled but need to be completed prior to year end.

Asset Operations will outsource crisis simulation training commencing in January of 2000 but to complete this years objectives, Andre's assistance is necessary.

As has currently been the practice, Asset Operations will pick up the expenses for his time and efforts.

If you have questions, please advise.

Don